

JOINT SCHOOL DISTRICT NO. 171

**MINUTES**

MEETING: Regular

DATE: July 15, 2013

TIME: 7:00 PM

SITE: Timberline Schools

**MEMBERS PRESENT**

Cindy O'Brien, Chairperson

Amy Jared

Danielle Hardy

Jerry Nelsen

Charity Robinson

**MEMBERS ABSENT**

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Robert Vian, Superintendent

Janice Sutton, Clerk

A. Roll Call

Cindy O'Brien, Chairperson, called the meeting to order at 7:00 PM, and Janice Sutton, Clerk, called the roll of members: Cindy O'Brien, Amy Jared and Jerry Nelsen were in attendance. Charity Robinson entered the meeting at 7:05 PM and Danielle Hardy entered the meeting at 7:08 PM.

B. Call to Order

1. Flag Salute

Cindy O'Brien led the flag salute.

C. Election of Board Officers

1. Welcome and introduction of newly-elected Board Members by the current Chair.

Cindy O'Brien, Chairperson welcomed Jerry Nelsen to the Board.

2. Call for nominations for Chairman to serve during the ensuing year.

Amy Jared nominated Cindy O'Brien to serve as the Board Chairperson during the ensuing year.

3. Election of Board Chairperson

Jerry Nelsen seconded Mrs. Jared's nomination of Cindy O'Brien to serve as the Board Chairperson during the ensuing year. The nomination was approved.

4. Assumption of office by the new Chair.

Mrs. O'Brien continued her role as the Chair of the Board.

5. Call for Vice-Chair

Mrs. Jared nominated Jerry Nelsen to serve as Vice Chair for the ensuing year.

6. Election of a Vice Chair

Mrs. O'Brien seconded Mrs. Jared's nomination of Jerry Nelsen to serve as Vice Chair for the ensuing year. The nomination was approved.

7. Election of a Clerk

A motion to elect Janice Sutton as Clerk was made by Mrs. Jared, seconded by Mr. Nelsen and approved unanimously.

8. Election of a Treasurer

A motion to elect Trina Snyder as Treasurer was made by Mrs. Jared, seconded by Mrs. O'Brien and approved unanimously.

9. Election of a Federal Programs Officer

A motion to elect Superintendent Vian as the Federal Programs Officer was made by Mrs. Jared, seconded by Ms. Hardy and approved unanimously.

D. Executive Session

A motion to recess into executive session per Idaho Code 67-2345 (b) to discuss personnel was made by Mrs. Jared, seconded by Dr. Robinson and approved unanimously.

A motion to adjourn from executive session was made by Ms. Hardy, seconded by Mrs. Jared and approved unanimously.

E. Approval of Agenda

Superintendent Vian asked to make amendments to the agenda:

- a. Add 4e- Resignation-Doreen Schmidt – Peck Elementary Aide
- b. Change 5b Marleen McCollum from 2 hours per day to 2½ hours per day

A motion to approve the agenda with the addition of 4e and the change to 5b was made by Ms. Hardy, seconded by Mrs. Jared and approved unanimously.

F. Consent Agenda

1. Approval of Minutes
2. Payment of Bills
3. Surplus
4. Resignations
  - a. Joyce Simonsen-OJSHS Teacher
  - b. Robyn Bonner-HOSA, SADD, and Student Council Advisor @ TS
  - c. Cheryl McIntosh-District HR/Payroll Clerk
  - d. Jessica Nelson-Head Secretary @ TS
5. New hires (contingent upon drug test and background check)
  - a. Doreen Schmidt - .1 FTE Art @ OJSHS
  - b. Marleen McCollum-2 hours per day Food Service at TS

A motion to approve the Consent Agenda was made by Mrs. Jared, seconded by Ms. Hardy and approved unanimously.

G. Reports and Recognitions

1. Recognitions

Pam Danielson, OJSHS Teacher was recognized by Conversations about American History as “Teacher of the Year”. An announcement will be in the local newspaper.

2. Enrollment

Enrollment is unchanged.

3. Committee Reports

There were no committee reports given.

4. Building Reports

No building reports were given.

5. Program Reports

Mrs. Griffith provided the Board with her “end of year” report. She also provided a detailed listing of equipment replaced throughout the district since 2007-08.

Russell Miles gave a detail presentation regarding the technology department's quest to upgrade the computer labs throughout the district and add wireless capability in the buildings. He explained what equipment has been purchased and the cost for that equipment. He is also looking into purchasing permanent Micro Soft licenses for approximately 190 computers.

An inservice day will be held on September 21<sup>st</sup> for a Gaggle Applications workshop.

#### 6. Superintendent's Report

Superintendent Vian gave a summary on the summer maintenance projects being conducted in the various building throughout the district.

Superintendent Vian is looking at changing the bus loading zones at OES. He is considering having the buses go up Brown cross the OES Playground and exit on Bartlett.

The District is currently recruiting for a math teacher at OJSHS, a Language Arts teacher at the Idaho Youth ChalleNGe Academy, a first grade teacher at OES and a new teacher for Peck.

The Administrative Office is facing staffing changes with the resignation of Cheryl McIntosh as HR/Personnel Director.

Secretaries will be shifting positions at OJSHS, OES and Timberline Schools.

#### H. Public Comment

Carmen Griffith made the suggestion that the District contact the City of Orofino regarding the proposed changes to the bus loading zone as the City has wanted input in the past.

#### I. Old Business

No old business was discussed.

#### J. Discussion

##### 1. Board Self Evaluation

Cindy O'Brien went through the Board Self Evaluation and noted areas that showed improvement was needed.

Ms. Hardy said that she would like to look at all ten items under “Instructional Program” and see how they relate to the Strategic Plan.

The Board selected August 23<sup>rd</sup> to hold a meeting to discuss the Board Evaluation and the Strategic Plan. The meeting will be from 2:00 PM – 6:00 PM at Dining on the Edge.

2. Maintenance and Operation levy date

Superintendent Vian asked the Board to consider holding the annual Maintenance & Operation Levy in March next year. He feels we should be able to keep the levy the same as last year with the possibility of reducing the amount. He also asked the Board to consider running a two (2) year levy. He would like to have a good discussion regarding the levy at the August Board meeting.

K. Action Items

1. Award bid for new roof on “bus barn” to Montana Metal & Roofing at \$85,037 **plus** decking at \$6.29 sq ft if needed.

A motion to award the bid for the new roof at the “bus barn” to Montana Metal & Roofing for \$88,874. **plus** \$6.29 per sq ft for decking if needed, was made by Mrs. Jared, seconded by Ms. Robinson and approved unanimously.

2. Award bid for paint at Timberline Schools \$48,788 by Outback Painting of Deary

A motion to award the bid for the paint job at Timberline Schools by Back Country Painting of Deary for \$48,788 was made by Mrs. Jared, seconded by Ms. Hardy and approved unanimously.

3. Addendum to Trust Deed for OJHS (10 year agreement for gym use, district obligation to pay for electricity during 7 months of district use each year, installation of a heat pump to reduce electrical consumption for the gym).

A motion to approve the Addendum to Trust Deed for OJHS with \$10,000 added onto the purchase price was made by Ms. Hardy, seconded by Mr. Nelsen and approved unanimously.

4. Election of a Board Member to sign Sale Contract for OJHS.

No action was taken.

5. Second Reading Board Policy:  
5105 Personnel

As the information was not in the board packets, Superintendent Vian asked to delay this item until the August board meeting.

6. Approval of Board Calendar for 2013-14

After several suggestions were made regarding changes to the Calendar the Board finally agreed to change the April 28<sup>th</sup> meeting from Timberline Schools to the Idaho Youth ChalleNGe Academy in Pierce.

A motion to approve the calendar with the change (April 28<sup>th</sup> meeting from Timberline Schools to the Idaho Youth ChalleNGe Academy) was made by Mr. Nelsen, seconded by Mrs. Jared and approved unanimously.

L. Board Member Comments

Mrs. Jared thanked both Carmen Griffith and Russel Miles for the clear/concise reports that they presented to the Board.

Ms. Hardy welcomed new members Jerry Nelsen and Charity Robinson.

Mrs. O'Brien is looking forward the coming year.

Mr. Nelsen told Mr. Vian and the Board that Mr. Vian was one of the best Superintendents that we've had.

M. Adjournment

The meeting was adjourned at 9:45 PM

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Board Chairperson

ATTEST:

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Clerk



